

*Living Arrangement Letter*

*Hope Street, SC*

*26th May 2018*

*Dear Emily, Ashley,*

*I am writing to you about the living arrangements. I propose that we have a harmonious living arrangement where every party's needs are addressed. The property I intend to sublet is an apartment on Dunkin Street. It has an open kitchen, like you suggested, and lots of space for Ashley's dog. It's also a 15-minute drive from school if you take the bus. After our last conversation, I think it will be the best fit.*

*I believe it would be in the best interests of everyone if we stipulated the breakdown of the apartment. According to our last conversation, I am happy to draw up a residential plan to make us all agree on key points such as rent, house rules, cleaning, cooking, and the provision of other household supplies.*

*The rent is 150 dollars, like I said in our last conversation. This would bring the total division of the rent to 50 dollars. I included everyone's names on the lease to avoid any disagreement. Other miscellaneous bills to be paid include the security deposit. This will be shared evenly after the landlord has communicated the amount to me.*

*On the matter of cleaning and maintenance of the apartment, we concluded that each roommate should do their dishes and clean any appliances resulting from use.*

*Attached to this letter is a file that includes all supplies purchased by each roommate, a digital copy of our agreement regarding Ashley's pet, Button, and a previewed document of the agreed house rules.*

*As a participant in this Roommate Agreement, I understand that I and each of my roommates have equal rights to the use of the space and facilities in the dwelling, except for the areas we have designated as each other's private space.*

*This agreement is intended to promote harmony between roommates by clarifying our responsibilities.*

*Yours Sincerely,*

*Andy Murray*

*Emily Dickson*

*Ashley Bell*