

[Your Full Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]

Admissions Committee  
[University Name]  
[Address of the University]  
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to appeal the decision to deny my admittance to [University Name] for the [Semester/Year] term. Despite facing unforeseen challenges during the application period, I have since shown significant improvement in my academic records. I am passionate about the [specific program/major] and believe [University Name] is the ideal place for my academic growth.

I have attached updated transcripts and additional recommendation letters to showcase my dedication to excellence and community service activities. I kindly request your reconsideration, as I am confident that I will thrive and contribute positively to [University Name].

Thank you for your time and consideration.

Sincerely,

[Your Full Name]