

[Your Name]
[Your Organization Name]
[Your Address]
[City, State, ZIP Code]
[Your Email Address]
[Your Phone Number]
[Today's Date]

[Business Name]
[Business Address]
[City, State, ZIP Code]

Dear [Business Name],

I hope this letter finds you well. I am writing on behalf of [Your Organization Name], a nonprofit committed to [briefly describe your organization's mission or cause].

We are impressed by the positive impact [Business Name] has made in our community and beyond. Your dedication to [mention relevant company values or community involvement] aligns perfectly with our mission.

Our organization is currently seeking support for [specific project, program, or cause you're raising funds for]. Your contribution would not only benefit our cause but also demonstrate your commitment to social responsibility and community development.

We kindly request your support and the opportunity to discuss this partnership in more detail. Please reach out to us at [Your Contact Information] at your earliest convenience. Your involvement would be invaluable to us, and we look forward to the possibility of working together to create a brighter future for our community.

Thank you for considering our request.

Sincerely,

[Your Name]
[Your Title]
[Your Organization Name]